



केन्द्रीय विद्यालय पोरबंदर

तटरक्षक मुख्यालय-एक के पास, बिरला रोड, पोरबंदर 360576, ईमेल kvpbr@yahoo.co.in फोन :0286-2215909, वेबसाइट Porbandar.kvs.ac.in

दिनांक 04-03-2021 को पूर्वाह्न 09:00 बजे से केन्द्रीय विद्यालय पोरबंदर में सत्र 2021-22 के लिए संविदा आधार पर शिक्षको के नियुक्ति/पैनल हेतु

(अ) साक्षात्कार सूचना (Walk-in Interview)

साक्षात्कार का स्थल	साक्षात्कार की तिथि	पदनाम : संविदा आधार पर शिक्षक नियुक्ति/ पैनल हेतु	संविदा आधार पर कोच/इंस्ट्रक्टर नियुक्ति पैनल हेतु
केन्द्रीय विद्यालय पोरबंदर	04/03/2021	स्नातकोत्तर शिक्षक : हिन्दी, अंग्रेजी, गणित, भौतिक विज्ञान, रसायन विज्ञान, वाणिज्य, जीव विज्ञान, संगणक विज्ञान, अर्थशास्त्र. प्रशिक्षित स्नातक शिक्षक : विज्ञान, गणित, अंग्रेजी, सामाजिक विज्ञान, हिन्दी, संस्कृत. प्राथमिक शिक्षक	योग प्रशिक्षक, कंप्यूटर प्रशिक्षक, संगीत एवं नृत्य प्रशिक्षक, शारीरिक एवं स्वास्थ्य शिक्षा कोच, काउन्सलर, डॉक्टर, नर्स (महिला)

नोट- अभ्यर्थी बायो-डाटा फॉर्म विद्यालय की वेबसाइट से डाउनलोड करे। तीन पूर्णतः भरे हुए बायो-डाटा फॉर्म साक्षात्कार के समय विद्यालय परिसर में जमा कराने होंगे। तथा बायो-डाटा फार्म विद्यालय को मेल द्वारा स्कैन कॉपी 03-03-2021 को 01:00 बजे तक अवश्य भेजे। साक्षात्कार के दिन विद्यालय में पंजीकरण सिर्फ प्रातः 8.00 बजे से 8.30 बजे तक ही किया जायेगा। **अभ्यर्थी विद्यालय की वेबसाइट से आवेदन फार्म, योग्यता एवं मानदेय की पूर्ण जानकारी प्राप्त कर सकते हैं।** अभ्यर्थी को कोई भी यात्रा/मंहगाई भत्ता आदि देय नहीं होगा। अभ्यर्थी सभी प्रमाणपत्र, पासपोर्ट साइज़ फोटो सम्बंधित दस्तावेजों की छाया प्रति अवश्य लेकर आए। संविदात्मक आधार पर नियुक्त किये गए शिक्षक केन्द्रीय विद्यालय के स्थायी शिक्षक नहीं माने जायेंगे और ना ही इसे स्थायी नियुक्ति का आधार माना जायेगा। रिक्तियां होने पर ही चयनित अभ्यर्थी को बुलाया जायेगा।

सभी अभ्यर्थी द्वारा कोविड-19 दिशा निर्देशों का अनुपालन करना अनिवार्य है

केवल अभ्यर्थी को ही विद्यालय परिसर में प्रवेश करने की अनुमति दी जाएगी।

(ब) फर्म/प्रतिष्ठान का पंजीकरण

केन्द्रीय विद्यालय पोरबंदर में सत्र 2021-22 के दौरान विभिन्न सामग्री एवं सेवाओं की आपूर्ति के लिए सम्बन्धित प्रतिष्ठानों/फर्मों के पंजीकरण हेतु आवश्यक दस्तावेजों के साथ दिनांक 12-03-2021 तक अपना आवेदन पत्र कार्यालय में जमा कर सकते हैं। विस्तृत जानकारी हेतु विद्यालय की वेबसाइट <https://porbander.kvs.ac.in> देखें।

प्राचार्य (पोरबंदर)



केन्द्रीय विद्यालय संगठन(मु0)
18 सांस्थागतक्षेत्र, शहीदजीत सिंह मार्ग, नई दिल्ली-110602
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in

F.No.11029/39/2011/ KVS (HQ)/Acad

Date : 08/10/13

To

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Madam/Sir,

Subject - Engaging teachers on contractual basis in KVs – reg.

Of late a number of doubts are being raised from the field regarding contractual teachers appointment. Hence this is being sent for ready reference and proper implementation:

❖ **General Instructions –**

Principals are authorized to fill the posts of PRTs, TGTs, PGTs, on part time Contractual basis in case any such vacancy exists / arises or when teachers proceed on long leave. Contractual appointments are made till the end of the session or till the regular teacher joins, whichever is earlier.

Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

The following must be ensured, while making contractual appointment

- i. The teacher should possess the required educational qualifications prescribed for direct recruitment to the post.
- ii. Minimum and maximum age limit shall be 18 and 65 years respectively.
- iii. She/he would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier.
- iv. Candidature of a contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by selection committee for a fresh appointment as contractual teachers, by following due procedure.
- v. The teachers engaged should be addressed by the Principal in Kendriya Vidyalayas and their formal acceptance to terms and conditions, attached to the offer, will be obtained (as per formats in Annexure I & II)

❖ **Selection Procedure –**

- i) The Principal of KV will assess the requirement of teachers to be appointed on contract basis before the start of the academic session and get the approval of Chairman, VMC.

Requirement may be given wide publicity through local Newspaper and also put on the notice board of the Vidyalaya.

- ii) The Selection Committee should be constituted with the approval of Chairman, VMC. The selection should be strictly merit based on Interview and practical classroom observation.
- iii) The selection Committee should consist of Chairman/Chairman Nominee, Principal, an eminent Educationist of the area and subject expert for TGTs/PGTs.

❖ **Execution of agreement** – An agreement needs to be signed by the selected candidate and KVS. The agreement should be in duplicate on non judicial stamp paper of appropriate value. On behalf of KVS, Principal would sign the agreement. The agreement signed should be strictly complied with and it is the responsibility of the Principal to ensure that agreement is properly executed and the original agreement is kept in her/his custody.

❖ **Duties & Responsibilities of Contractual teachers –**

i) Teachers appointed on contractual basis will discharge following duties

- a) Regular classroom activity/Copy checking.
- b) Invigilation duty/Evaluation work.
- c) Helping students and colleagues in preparation and organization of different curricular /Co curricular activities in the Vidyalaya.
- d) All other works assigned by the principal.

❖ **Engagement of Spoken English Teacher** – Developing proficiency of spoken English, Spoken English teacher should be engaged on contract for classes VI to X. For primary section periods for developing proficiency in spoken English should be carved out from the periods allotted for the respective language.

Requisite Qualification –

1. Graduate with English as one of the subject.
2. A certificate of Degree/Diploma in spoken English covering course program of not less than six months duration.

❖ **Engagement of Computer Instructor** – The norms for engaging contractual Computer Instructor in Kendriya Vidyalayas are as follows:

Designation : Contractual Computer Instructor
Duties : To teach computer from Classes III to X

Essential Qualification –

B.Ed. B. Tech (Computer Science)/B.C.A./M.C.A/M.Sc. (Computer Science)
M.Sc. (Electronics with Computer Science component)/M.Sc. (IT)/B.Sc. (Computer Science)

OR

Bachelor's / Master degree in any Science subject / Mathematics from recognized university with Postgraduate Diploma in Computer application from government recognized University/Institute

OR

Post-graduate degree in any subject with Postgraduate Diploma in Computer application from government recognized University/'O' level from DOEACC

OR

Post-graduate degree in any subject with minimum 'A' level from DOEACC

❖ **Norms to engage Vocational Instructors** - In order to improve the standard of sports, Games, Arts & Crafts reputed sports persons, coaches, artists and crafts man shall be engaged for both during and after school hours as per need of the Vidyalaya on contractual basis. For engaging vocational instructors to train the students in the area of Craft, Dance, Music, Arts and sports etc. following norms should be followed by KVs.-

- ii) In case of single section school only one vocational instructor in any of these areas should be engaged.
- ii) In case of schools with 02 section school, 02 vocational instructors (not more than 02) from different areas should be engaged.
- iii) In case of schools with three (03) or more sections, 03 vocational instructors (not more than 03) in different areas should be engaged.

(However, Principal is empowered to take a decision for four (04) such activities as per needs of the Vidyalaya and students. The number of vocational instructors to be engaged above this ceiling may be decided with the approval of concerned Deputy Commissioner of the region. (Approved by 91st Meeting of BOG held on 19.01.2012.)

- iv) In order to utilize services of existing teacher, (TGT- PHE/Yoga /WET/Art, PRT-Music) optimally, each KV should ensure that the vocational instructors with specialization in areas/fields other than these teachers should only be engaged

❖ **Payment of remuneration to contractual teacher-**

Part - A

Consolidated payment on monthly basis shall be made to the contractual teacher as per Office Order circulated vide letter no. F.No.11029/39/2011/KVS (HQ)/Acad dated 21/03/13. If regular incumbent joins before contractual teacher has completed one month then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

Part - B

Fund - The payment to all categories i.e. PRT/TGT/PGT engaged against the regular vacancy will be met out of School Fund and if engaged against leave vacancy, payment will be met out of VVN.

❖ **Service Condition** - Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

- I) Teacher appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter Break payment shall be calculated on pro rata basis.
- II) Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.
- III) Working hours shall be same as regular teacher.

❖ **Special provision -**

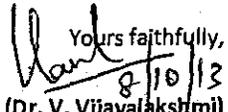
i) **Relaxation of B.Ed. qualification.**- In the absence of suitable candidates with B.Ed. Degrees in Hard /Very Hard station and in remote areas of North -East and J& K, candidates with following qualifications may be considered in different categories without B. Ed qualification-

- a) Post Graduate with 60% marks in Science subjects and 55% in Humanities subjects may be considered for the posts of PGTs, if suitable candidates with B.Ed. are not available.
- b) Similarly in the case of TGT, B.Sc. with 60% marks and BA with 55% marks may be considered for appointment on part-time contractual basis if suitable candidates with B.Ed. are not available.
- c) Graduates may be considered for the post of Primary Teacher if candidates with Senior Secondary/Plus 2/ Inter with J.B.T. qualification are not available.

❖ **Relaxation in CTET** - In the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.

You are requested to circulate the same to all principals under your jurisdiction and ensure its strict compliance.

This is for your information and necessary action.

Yours faithfully,

 8/10/13
 (Dr. V. Vijayalakshmi)
 Joint. Commissioner (Acad)



केन्द्रीय विद्यालय संगठन(मु0)
18 सांस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602
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18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in

F.110332/02/2013/KVS(HQ)/Acad/Yoga

Dated :-30.12.2013

To,

The Deputy Commissioner,
KendriyaVidyalayaSangathan
All Regional offices

Sub: Yoga teaching in KVs.

Sir/ Madam,

KendriyaVidyalayaSangathan has decided to encourage yoga education in all its schools. The National Curriculum Framework (NCF) 2005 has set broad guidelines for physical education and elucidated the importance of including yoga as a compulsory subject. Yoga education contributes to not merely the physical development of the child but have a positive impact on psychosocial and mental development as well. Yoga is to be taught from class VI onwards in all the KendriyaVidyalayas. The Regional Offices are directed to appoint yoga teachers on contractual basis in all the KendriyaVidyalayas (if any regular yoga teacher is not posted in that school) irrespective of number of sections in the vidyalaya. The remuneration of the yoga teachers appointed on contractual basis shall be similar to the payment made to contractual coaches for the sports.

The Syllabus to be followed in different classes for the .yoga education is enclosed at Annexure-I.

Encl.: As above.

(Dr. Shachi Kant)
Joint Commissioner (Trg..)

Copy to:

1. DC(EDP) with the request to upload the circular on KVS website for information.
2. Guard File.

Joint Commissioner (Trg..)

Recd
Sangathan
AFD
30/12/13



केन्द्रीय विद्यालय संगठन /Kendriya Vidyalaya Sangathan

१८, संस्थानिक क्षेत्र/18, Institutional Area

शहीद जीत सिंह मार्ग/Shahed Jeet Singh Marg

नई दिल्ली-११००१६/New Delhi -110016

दूरसंचार व फैक्स/Tel & Fax- २६८५८५६६/26858566 व २६५१४१७९/26514179

F.110332/02/2013/के.वि.सं./मु./शै./योग

दिनांक: .12.2013

E-mail/Speed Post

उपायुक्त

केन्द्रीय विद्यालय संगठन

समस्त क्षेत्रीय कार्यालय

विषय: केन्द्रीय विद्यालयों में योग शिक्षण

महोदय/महोदया,

केन्द्रीय विद्यालय संगठन ने निर्णय लिया है कि अपने सभी केन्द्रीय विद्यालयों में योग शिक्षा को बढ़ावा दिया जाए। राष्ट्रीय पाठ्यचर्या की रूपरेखा (एन.सी.एफ.) -2005 में योग शिक्षा सहित शारीरिक शिक्षा के संबंध में दिशा निर्देश विस्तार से दिए गए हैं और इसकी महत्ता को ध्यान में रखते हुए इसे एक अनिवार्य विषय के रूप में सम्मिलित करने हेतु दिशा निर्देश दिया है। योग शिक्षा न केवल बच्चे के शारीरिक विकास में सहायक होती है अपितु उसके मनोवैज्ञानिक, सामाजिक और शारीरिक विकास में भी सकारात्मक योगदान देती है। सभी केन्द्रीय विद्यालयों में योग शिक्षा कक्षा VI और ऊपर की सभी कक्षाओं में दी जानी है अतः सभी क्षेत्रीय कार्यालयों को निर्देशित किया जाता है कि अपने अधीस्थ सभी केन्द्रीय विद्यालयों में (यदि नियमित योग शिक्षक नहीं हों तो) संविदा के आधार पर योग शिक्षक नियुक्त किए जाएं चाहे विद्यालयों में संकशनों कि संख्या कम ही क्यों न हो। संविदा के आधार पर नियुक्त योग शिक्षकों का पारिश्रमिक संविदा आधार पर नियुक्त स्पोर्ट्स के कोच के समान ही होगा।

विभिन्न कक्षाओं के लिए योग शिक्षा का पाठ्यक्रम संलग्नक -1 में दिया गया है।

संलग्नक: यथोपरि

(डॉ.शची कांत)

संयुक्त आयुक्त (प्रशि.)

प्रतिलिपि:

1. उपायुक्त ई.डी .पी.को इस अनुरोध के साथ कि इस परिपत्र को केन्द्रीय विद्यालय संगठन की वैबसाइट पर अपलोड करने का कष्ट करें।
2. गार्ड फ़ाइल।

संयुक्त आयुक्त (प्रशि.)

CLASSWISE YOGA SYLLABUS

Annexure - I

MONTH	CHAPTER	PRACTICAL/ACTIVITIES EXPLAINED
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(B) Programme for Secondary and Senior Secondary Classes:-

Class	Practical	Theory
VI	<p>Shatha karma- kapalbhati(11-30 strokes) Shukshma vyayama- No 1-11 Asanas- Trikonasana, Ardha-Kati, Chakrasana, Tadasana, Vrikshasana, Padmasana, Simhasana, Paschimottanasana, Uttanpadasana, Salabhasana, Shavasana Pranayama- Bhastrika Concentration- On own breath (2 minutes) Ohm Chanting and shanti path.</p>	<ol style="list-style-type: none"> 1. Yoga Definition 2. Knowledge of five yama with more emphasis on 'Asteya' 3. Knowledge of five Niyama with emphasis on 'Santosh' 4. Knowledge of Aahar-Vihar 5. Methods and benefits of Sukshma Vyayama, Asanas and prayers.
VII	<p>Shatha karma- Introduction of Trataka and Practice of concentration on nose-tip. Shukshma vyayama- No 12-23 Asanas- Garudasana, Ek-Pad Pranamasana Kati Chakrasana, Urdhava Hastottanasana, Natrajasana, Parvatasana, Kukkutasana, Pawanmuktasana. Bhujangasana. Shavasana Pranayama- Bhramari Concentration- On own breath (3 minutes) Ohm Chanting and shanti path.</p>	<ol style="list-style-type: none"> 1. Knowledge of Yama with more emphasis on 'Ahimsa' 2. Knowledge of Niyama with emphasis on 'Shauch' 3. A brief Knowledge of different type of yoga (Bhakti, Jnana, Karma and Hatha Yoga) 4. Methods and benefits of Sukshma Vyayama, Asanas and prayer.
VIII	<p>Shatha karma- Introduction of Nauli Shukshma vyayama- No 24-32 Asanas- Pada Hastasana, Urdhv Pranamasana, Konasana, Vajrasana, Supta Vajrasana, Shashankasana, Gomukhasana, Janusirasana, Naukasana, Halasana, Chakrasana, Shavasana, Surya Namaskar(if possible) Pranayama- Anuloma-Viloma (Nadishodhan) Concentration- On own breath (So-ham) Ohm Chanting and shanti path.</p>	<ol style="list-style-type: none"> 1. Knowledge of Yama with more emphasis on 'Satya' & 'Aparigrah' 2. Knowledge of Niyama with emphasis on 'Swadhyaya' & 'Iswarpranidhan' 3. Simple anatomical and physiological aspects of Human body 4. Methods and Benefits of Sukshma Vyayama, Asanas and Pranayama 5. Personal importance of hygiene and health.
IX	<p>Shatha karma- Jala Neti (if facility Available); Shukshma vyayama- No 33-48 Asanas- Trikonasana, Tadasana, Natrajasana, Kato Chakrasana,</p>	<ol style="list-style-type: none"> 1. Knowledge of Yama with more emphasis on 'Brahmcharya' 2. Knowledge of Niyama with emphasis on 'Tapa' 3. Relationship of yoga and education

SYLLABUS

MONTH <i>class</i>	CHAPTER	PRACTICAL/ACTIVITIES EXPLAINED
IX	Baddhapadmasana, Ushtrasana, Pashchimottasana, Bakasana, Kurmasana, Ardha Marsyendrasana, Makrasana, Dhanurasana, Shavasana, Surya Namaskar (if possible) Pranayama- Ujjayi and Suryabhedan Concentration- In between eyebrows, Ohm Chanting and Shanti path.	<ol style="list-style-type: none"> 4. Methods and benefits of Sukshma Vyayama, Asanas and Prayer. 5. Brief knowledge of 'Astanga' Yoga. 6. Importance of 'Sattvik Aahar'.
X	Shatha karma- Trautka Shukshma vyayama- One or Two Vyayama for each part of body Asanas- Trikonasana, Vrikshasana, Parivrat Trikonasana, Padmasana, Yogmudra, Matsyasana, Mandukasana, Vristitapada Bhoonamanasana, Pawanmuktasana, Vipritkarni, Shavasana, Yoganidra Pranayama- Bhramari, Sheetkari Concentration-on 'Dot' or 'Ohm', Ohm Chanting and shanti path.	<ol style="list-style-type: none"> 1. Objectives of yoga Education. 2. Difference between Yoga Asana and physical exercises. 3. Importance of Yoga in daily life. 4. Methods and benefits of Asanas, Pranayama and Concentration
XI	Shatha karma- Kunjal, jalaneti & Nauli (if facilities available) Shukshma vyayama- One or Two Vyayama for each part of body Asanas- Surya Namaskar, Gomukhasana, Pawanmuktasana Supta Vajrasana- Hanumanasana, Sarvangasana, Uttapadasana, Dhanurasana, Shavasana Bandhya- Moola, Uddiyana and Jalandhar Pranayama- Bhastrika, Nadisodhan Concentration-on 'Dot' or 'Ohm', Ohm Chanting and shanti path.	<ol style="list-style-type: none"> 1. Role of yoga in character building 2. Therapeutic values of yoga 3. Introduction of yoga literature 4. Life history of Arvind. Vivekanand and other yogis - 5. Knowledge of Bandha, Mudra and Chakras 6. Methods and benefits of Asans, Pranayama and Concentration
XII	Shatha karma- Shatha kriyas by rotation (if facilities available) Shukshma vyayama- One or Two Vyayama for each part of body Asanas- All kinds of Asanas by rotation depending upon facilities Bandhya- Moola, Uddiyana and Jalandhar Pranayama- kapalbhati, Bhramari, Ujjayi Concentration-on 'Dot' or 'Ohm' & Trautka Ohm Chanting and shanti path.	<ol style="list-style-type: none"> 1. Effects of Asanas and Pranayama on physiology of human body 2. Concept of Nishkama Karma Yoga 3. Role of Yoga practices in developing concentration will power and discipline 4. Techniques of stress management 5. Methods and benefits of Asanas, Pranayama and Concentration