

DOCUMENTS REQUIRED FOR FRESH ADMISSION

1. **BIRTH Certificate (issued by Municipal Corporation)** – Check with Age Limit
2. **Photo of the Child**
3. **Residence Proof – Electricity Bill (in Parents/GrandParent's Name) or Rent Agreement in case of temporary resident.**
4. **Category Certificate (if case SC/ST/OBC-NCL)** - For OBC-NCL, the certificate should be issued by Central Govt. The certificate of Parent is applicable during admission but an undertaking will be given by Parent to submit the Certificate i.r.o. his ward within 3 months.
5. **Service Certificate** - in case of Service Category 1, 2, 3 and 4 (duly signed by Competent Authority for Working/Retired Parent)
6. **Transfer Certificate/ Movement Order of parent(s)** – counter signed by Competent Authority
7. **Aadhar Card of the Child**
8. **Blood Group report**
9. **Previous School's TC (in case applicable)**
10. **Previous Session's Passing Certificate (if applicable)**
11. **Single Girl Child Affidavit (if applicable)**
12. **Certificate from Principal (in case KVS Ward)**
13. **Died in Harness Certificate (if applicable)**

Additional Documents in case RTE admission

1. **Distance Proof**
2. **EWS/BPL Certificate (if applicable – For General Category under RTE)** - in the name of Father.

Additional Documents in case Quota admission

1. **Copy of Coupon Received by KVS Headquarters must be attached with the form.**
2. **In Case of Chairman Quota admission, the copy of letter received from honorable Chairman must be attached with the form.**